

# CONSTITUTION

of the

## TEXAS INTERSCHOLASTIC SWIMMING COACHES ASSOCIATION

### Article I

#### NAME

SECTION 1. The name of this organization shall be the Texas Interscholastic Swimming Coaches Association.

### ARTICLE II

#### OBJECTIVES

SECTION 1. The objectives of this Association shall be:

1. To further the interest and welfare of interscholastic swimming, diving and water polo in the State of Texas.
2. To serve as an organization that will focus attention upon the problems affecting interscholastic swimming, diving and water polo programs in Texas.
3. To act in an advisory capacity as requested, or in any way, which will advance the welfare of the interscholastic swimming, diving and water polo programs in Texas.
4. To recommend to the proper organization(s) rule clarifications or changes which would enhance the sport.
5. To promote recognition on the state level for outstanding achievement in swimming, diving and water polo.
6. To promote All-America recognition for outstanding achievement in swimming, diving and water polo in Texas.
7. To disseminate information that would educate or promote interscholastic swimming, diving or water polo throughout the State of Texas.

## ARTICLE III

### MEMBERSHIP

SECTION 1. Membership types and eligibility requirements for membership are as follows:

1. **REGULAR MEMBERSHIP:** Regular Members are those who are actively engaged in coaching swimming, diving or water polo in a Texas public or private secondary school, and who meet the financial obligations of the Association.
2. **ASSOCIATE MEMBERSHIP:** Associate Members are those who do not qualify for regular membership, but who meet the financial obligations of the Association.
3. **HONORARY MEMBERSHIP:** Honorary Members are those who do not meet the requirements for regular membership but have performed outstanding service to swimming, diving or water polo in Texas. This honorary membership will be voted on and conferred by the TISCA Executive Board.
4. **LIFE MEMBERSHIP:** Life Members are those who have met the requirements for regular membership for twenty years or more. Eligible coaches must make application in writing to the TISCA Executive Board.

SECTION 2. Privileges of Membership

1. Regular Members shall have the privilege to hold office, to attend all regular meetings, and to speak and vote on all business presented to the Association.
2. Associate Members shall have the privilege of attending all general meetings. Associate members may speak, but not have voting rights; nor shall they have the privilege of holding office.
3. Honorary Members shall have the same privileges of Associate Members.
4. Life Members shall have all privileges of Regular Membership.
5. Honorary Members and Life Members are not required to meet the financial obligations of the Association.

SECTION 3. Nonprofit Organization Status

1. No part of the net earnings of the Association shall accrue to the benefit of any member of the Association or any private individual. Reasonable compensation may be paid for services rendered to or for the Association affecting one or more of its objectives. No member of the Association or any private individual shall be entitled to share in the distribution of any of the Association's assets or dissolution of the Association.
2. Upon the dissolution of the Association or the winding up of its affairs, the assets of the Association shall be distributed exclusively for educational purposes in accordance with the provisions of the Internal Revenue Code and its regulations as they now exist or are hereafter amended.

3. As a means of accomplishing its objectives, the Association is authorized to receive and maintain funds, and to exercise any and all powers conferred by law upon the Association for the specific purpose of attaining the objectives of the Association.

## ARTICLE IV

### ELECTED OFFICERS, EXECUTIVE BOARD AND BOARD OF DIRECTORS

#### SECTION 1. Elected Officers

The elected officers of the Association shall include the President, Vice President, Secretary and Treasurer

#### SECTION 2. Executive Board Members

The Executive Board of the Association shall consist of the elected officers to the Association, the most recent Past President, who must be a Regular Member or Life Member of the Association, and one Regional representative from each classification who shall be elected from within their own ranks according to the provisions of *Article IV, Section 4.5* (following). This board shall meet and set the agenda for the Board of Directors meeting.

#### SECTION 3. Board of Directors

The Board of Directors shall consist of the Executive Board members, all Region representatives and appointed standing committee chairmen and shall attend all regular meetings of the association.

#### SECTION 4. Duties of the Board of Directors

1. The President shall preside at all meetings of the Association and the Executive Board. He/She shall appoint personnel to all necessary committees and any vacant offices or positions. He/She shall serve as an ex-officio member of all committees, and shall execute the will of the Association and its committees.
2. The Vice President shall preside in the place of the President in the latter's inability to serve. He/She shall also insure that Association business is conducted in accordance with the Constitution and By-Laws. The Vice-President shall be responsible for the coordination of the TISCA Regional Representatives.
3. The Secretary shall keep an accurate record of all business and shall give notice of all meetings of the membership and the Executive Board of the Association. He shall execute correspondence with the membership, as well as with other interested parties and persons within and outside the State. He shall maintain files of all correspondence and any Association documents. He shall keep the membership informed of all proposed changes in the Constitution, By-Laws, and other such matters provided him, or as directed by the Executive Board.

4. The Treasurer shall deposit all funds remitted to him on behalf of the Association, disburse all monies as the Association or Executive Board may direct, maintain an accurate financial record of the Association, and present a written statement of finances with a complete financial report to the Board of Directors at the end of the fiscal year (at the fall meeting). The Treasurer shall also maintain a set of books which shall show the disposition of all funds. This set of books shall be presented to the Audit Committee annually for review.
5. The Regional Representatives shall be the liaison between their respective regions and the Board of Directors, encourage membership in TISCA and NISCA, and carry out any duties in their region as directed by the President and/or Board of Directors. Region representatives for each classification shall be elected by their regions for terms of two years, elections being held at the Association's fall meeting in odd years for odd-numbered Regions, and in even years for even-numbered Regions. Regional representatives may be replaced by the President for failure to carry out their duties.
6. The Executive Board shall exercise general supervision of the business for the general meetings, and shall be empowered to act upon emergency matters of the Association.

#### SECTION 5. Appointed Positions

1. A Nominating Committee of at least three members of the Board of Directors shall be appointed by the President, and shall recommend candidates for the positions of President, Vice President, Secretary and Treasurer.
2. Clinic Director, a position appointed by the Board of Directors, shall be responsible for organizing the fall clinic sponsored by the Association. The Clinic Director shall serve at the discretion of the Board of Directors.

#### SECTION 6. Terms of Office

1. All elected officers shall hold office for a term of two years. These officers shall be elected in even-numbered years at the fall meeting.
2. All appointees shall serve at the discretion of the President.
3. The terms of office shall begin after the completion of the general meeting of the Association at the fall meeting in the even-numbered years.

### **ARTICLE V**

#### VOTING PROCEDURES

##### SECTION 1. Elected Officers

1. Only Regular Members in good standing with the Association, and present at the Fall Meeting, shall have voting privileges.
2. There shall be a ballot taken; and a committee of three members, appointed by the President, shall count ballots.

SECTION 2. General Business

All items of business shall require a simple majority for passage.

SECTION 3. Removal from Office

Any elected officer may be removed from office by a two-thirds majority of the Regular Membership present at a regular meeting of the Association.

**ARTICLE VI**

AMENDMENT

SECTION 1. Amending the Constitution

This Constitution may be amended by a two-thirds majority of the Regular Membership present at a regular meeting, or by a mail vote, directed by the Executive Board. Mail ballots must be received within two weeks of issue, and two-thirds majority of votes cast is required for amendment.

(Revised September 2001)

